

Yolo Subbasin Groundwater Agency
Board of Directors' Meeting Minutes
Monday, June 19, 2017, 4:00 p.m.
Woodland Community and Senior Center
2001 East Street, Woodland, CA 95776

1. **CALL TO ORDER:** Meeting called to order at 4:00 p.m. by Beverly Sandeen, Chair of the Water Resources Association of Yolo County. She invited a round of self-introductions of the Board members, alternates and audience.

2. **APPROVE AGENDA: The Board motioned/seconded/carried (M/S/C) approved the June 19, 2017 agenda as presented.**
 - Ayes: 22
 - Noes: None
 - Absent: Reclamation District 827
 - Abstain: None

3. **PUBLIC FORUM** – No comments from the public.

4. **ANNOUNCEMENT OF YOLO SUBBASIN GROUNDWATER AGENCY (YSGA) JOINT POWERS AUTHORITY (JPA) AGREEMENT** - Tim O'Halloran briefly reviewed the JPA agreement and its development process.

He conducted roll call and the following Board members and (alternates) were in attendance:

California American Water Company Dunnigan: (Audie Foster)
City of Davis: Brett Lee, (Bob Clarke)
City of West Sacramento: Beverly Sandeen
City of Winters: Jesse Loren, (Kurt Balasek)
City of Woodland: Skip Davies
Colusa Drain Mutual Water Company: Lynnel Pollock
Dunnigan Water District: George Burger, (Donita Hendrix)
Esparto Community Service District: Charles Schaupp, (Steve Knightley)
Madison Community Service District: Leo Refsland
Reclamation District (RD) 1600: Michele Clark
RD 2035: (Mike Hall)
RD 537: Tom Ramos
RD 730: Jim Heidrick
RD 765: David Dickson
RD 785: Ross Peabody
RD 787: Roger Cornwell
RD 827: Absent at time of roll call; Dan Ramos arrived at 4:30 pm
RD 108: Hilary Reinhard
University of CA Davis: Camille Kirk
Yocha Dehe Wintun Nation: James Kinter, (Emily Drewek)
Yolo County: (Jim Provenza)
Yolo County Farm Bureau: Stan Lester
Yolo County Flood Control & Water Conservation District: Tom Barth, (Tim O'Halloran)

The Oath of Office was administered to all Board members and Alternates in attendance by Kristin Sicke, Yolo County Flood Control & Water Conservation District (YCFC&WCD).

5. ELECTION OF OFFICERS – Election of Chair, Vice Chair, Secretary, and Treasurer

Beverly Sandeen opened the floor for officer nominations.

- Beverly Sandeen was nominated and accepted the office of Board Chair.
- Tim O’Halloran and Roger Cornwell were nominated for the office of Board Vice-Chair. O’Halloran declined the nomination and Cornwell accepted the office of Vice-Chair.
- Donna Gentile was nominated and accepted the position of Board Secretary.
- It was recommended that the Treasurer appointment be postponed. A nomination will be made at the September YSGA Board meeting after further review of the determining language in the JPA Agreement regarding the designation of the Treasurer position.

Chair Sandeen invited Tim O’Halloran to explain further about the designation of the Treasurer. He informed that the JPA agreement is very clear about the standards required for the Treasurer position. Discussions with the Yolo County Administrator and legal counsel have indicated that the Yolo County Treasurer would likely be the appropriate Treasurer for the YSGA. Discussions are continuing to define the details and duties of the position. In an effort to maintain continuity and efficiency, it is preferred that the JPA bookkeeping process be maintained in house, in the same manner as the Water Resources Association of Yolo County has operated. These details will be discussed with the Yolo County Treasurer and other parties. Therefore, it is recommended that election of the Treasurer be deferred until the next Board meeting.

The Board M/S/C approved the Election of Chair, Vice-Chair and Secretary. The Board approved postponing the appointment of Treasurer to the September Board meeting.

Ayes: 18

Noes: None

Abstain: University of California Davis (UC Davis), California American Water Company
Dunnigan (Cal Am Water), Colusa Drain Mutual Water Company (CDMWC), Yolo
County Farm Bureau (YCFB)

Absent: RD 827

6. AUTHORIZATION OF ENTERING INTO MEMORANDUMS OF UNDERSTANDING (MOU) WITH AFFILIATED PARTIES AND SOLANO COUNTY – Kevin O’Brien, Downey Brand (RD 108 Attorney), informed that there are two resolutions for the Board’s consideration to approve in order to enter into an MOU with the four Affiliated Parties and County of Solano. He explained the purpose of the MOUs. O’Brien informed that the Affiliated Parties should abstain from voting until their MOU is executed with the YSGA.

The Board M/S/C approved Resolution No. 2017-1: MOU with Affiliated Parties.

Ayes: 18

Noes: None

Abstain: UC Davis, Cal Am Water, CDMWC, YCFB

Absent: RD 827

The Board M/S/C approved Resolution No. 2017-2: MOU with the County of Solano.

Ayes: 18

Noes: None

Abstain: UC Davis, Cal Am Water, CDMWC, YCFB

Absent: RD 827

7. **ELECTION TO BECOME THE GROUNDWATER SUSTAINABILITY AGENCY (GSA) FOR THE YOLO SUBBASIN** - Kevin O'Brien recommended that the YSGA Board formally adopt the JPA agreement that has been approved by the individual member agencies.

The Board M/S/C approved and adopted the YSGA JPA Agreement for execution by all member agencies.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

Kristin Sicke, YCFB&WCD, described the process to become the GSA for the Yolo Subbasin and the documentation that will be submitted to the California Department of Water Resources by the June 30, 2017 deadline.

Chair Sandeen officially opened the public hearing to receive comments on the formation of the YSGA. There were no comments or questions received from the public and Chair Sandeen closed the public hearing.

The Board M/S/C approved Resolution No. 2017-3 that the YSGA become the GSA for the Yolo Subbasin.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

8. **ADMINISTRATIVE ITEMS** – The Board voted on each item individually based on the recommendations in the Board agenda package.

- a. *Appointment of Executive Officer and General Counsel:* Tim O'Halloran was recommended for the appointment of Executive Officer. Downey Brand was recommended for the appointment for General Counsel.

The Board M/S/C approved the Executive Officer and General Counsel appointments.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

- b. *Ratification of Preparation and Filing of Secretary of State forms:* It was recommended that the Executive Office be authorized to prepare and submit the filing of Secretary of State forms.

The Board M/S/C authorized the Executive Officer to prepare and submit the filing of Secretary of State forms.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

- c. *Establishment of "Working Group" Subcommittee:* It was recommended that the Executive Officer be responsible for convening and managing meetings of the Working Group, and reporting to the Agency Board of Directors on the activities of the Working Group.

The Board M/S/C authorized the Executive Officer to be responsible for convening and managing meetings of the Working Group, and reporting to the Agency Board of Directors on the activities of the Working Group.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

- d. *Determination of Board of Directors Meeting Schedule:* The proposed 2017 meeting dates are September 18 and November 13. It was recommended the Board adopt the same schedule as the WRA's Board meeting schedule. The WRA adopted the following 2018 meeting schedule at their June 19, 2017 Board meeting: January 8, March 19, June 18, September 17 and November 19, 2018.

The Board M/S/C adopted the 2017 and 2018 Board of Directors' meeting schedule as detailed above.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

- e. *Development of Fiscal Year (FY) 2017-2018 Interim Budget and Designation of Depository of Agency Funds:* Tim O'Halloran reviewed the draft YSGA Provisional Budget for FY2017-2018 and explained the general expense categories anticipated. The FY2017-2018 budget will be refined and a final budget presented to the Board in September for adoption. It was recommended the Board adopt the FY 2017-2018 Interim Budget. It was recommended the Executive Officer to coordinate with the Yolo County Treasurer on designation of depository of Agency funds and to assess the Members and Affiliated Parties for their contribution as described in Section 5.1 of the JPA Agreement.

The Board M/S/C adopted the FY 2017-2018 Interim Budget.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

The Board M/S/C authorized the Executive Officer to coordinate with the Yolo County Treasurer on designation of depository of Agency funds and to assess the Members and Affiliated Parties for their contribution as described in Section 5.1 of the JPA Agreement.

Ayes: 19
Noes: None
Abstain: UC Davis, Cal Am Water, CDMWC, YCFB
Absent: None

- f. *Authorization of Purchase of Insurance:* It was recommended that the Board authorize the Executive Officer to work on a proposal for purchasing insurance for the Agency.

The Board M/S/C authorized the Executive Officer to prepare a proposal for purchasing insurance for the Agency.

Ayes: 19
Noes: None

Abstain: UC Davis, Cal Am Water, CDMWC, YCFB

Absent: None

9. PRESENTATION: 2-Year Vision and Groundwater Sustainability Plan Development

Tim O'Halloran presented an overview of the activities for the next two years and development of the Groundwater Sustainability Plan. Kristin Sicke gave an overview of Proposition 1 Groundwater Sustainability Grant program funding. A draft Groundwater Sustainability Plans and Projects Proposal Solicitation Package (PSP) was recently released. Chuck Young, Stockholm Environment Institute, discussed the development of water balances and the Water Evaluation and Planning System (WEAP) model that they are utilizing to develop these water balances.

10. MEMBERS' REPORTS and FUTURE AGENDA ITEMS – Yolo Subbasin Groundwater

Agency Members are invited to briefly report on current issues and recommended topics for future Yolo Subbasin Groundwater Agency Board of Directors meetings.

- a. Submittal of Proposition 1 Grant Application
- b. Adoption of Resolution Approving Agency Conflict of Interest Code
- c. Establishment of Subcommittee for Reconsideration of Voting Structure and Expense Allocation (Agreement Section 5.11)

Additional agenda items suggested:

1. Determination of a process for the selection and appointment of an Environmental Affiliate
2. Brown Act training for the Agency Board of Directors. Referred to Executive Officer and Legal Counsel for determination of training needed.

11. NEXT MEETING – Monday, September 18, 2017

12. ADJOURNMENT – There being no further business to come before the Board, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,



Donna L. Gentile, Board Secretary