

**Yolo Subbasin Groundwater Agency**  
34274 State Highway 16, Woodland, CA 95695  
(530) 662-3211

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**YSGA Executive Committee**

**March 7, 2018, 12:15 to 1 pm**

Yolo County Flood Control & Water Conservation District  
34274 State Highway 16, Woodland

**AGENDA**

- 1. Call to Order**
- 2. Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3. Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
- 4. Administrative Items (Donna Gentile)**
  - a) Approve 1/25/18 meeting minutes, pages 2-3
  - b) Financials FY17-18: January – February 2018, pages 4-8
  - c) Payments to approve\*
- 5. Update on YSGA Activities -** discussion item (Tim O'Halloran)
  - a) GSP Development Update
  - b) Report from the Environmental Representative Selection Subcommittee
  - c) Discuss and finalize March 19, 2018 Board meeting agenda
- 6. Other Updates & Future Executive Committee Agenda Items**
- 7. Next Executive Committee Meeting Date:** April \_\_\_\_, 2018; YCFC&WCD Board Room
- 8. Adjourn**

I declare under penalty of perjury that the foregoing agenda for the March 7, 2018 meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by March 2, 2018 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile  
Board Secretary & Administrative Coordinator

\* Payments:

<b>TO BE PAID:</b>	
Downey Brand Invoice #521233 (Jan2018) - \$598.50	

**MINUTES of Executive Committee (EC) Meeting  
Yolo Subbasin Groundwater Agency (YSGA)  
January 25, 2018, 12:30 – 1:00 pm (DRAFT)**

**Present:** Beverly Sandeen, Tim O'Halloran, Elisa Sabatini, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Donna Gentile, Roger Cornwell (attended via phone)

1. **CALL TO ORDER** at 12:40 pm by Beverly Sandeen.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Agenda approved unanimously as presented.
3. **PUBLIC FORUM** – No one from the public was in attendance.
4. **ADMINISTRATIVE ITEMS:**
  - a) Approve October 30 and December 14, 2017 meeting minutes – The minutes were approved.
  - b) Financial Statements: FY2017-18: July – December 2017 - Donna distributed a current FY2017-18 financial statement through January 25<sup>th</sup>. The majority of member agencies have paid their dues. Payment from 5 agencies is still pending, but all have been contacted by Donna. She will be making ~\$117,000 dues deposit tomorrow into our Yolo County treasury account, which is reflected in the January 25<sup>th</sup> statements. There will be a few bills to pay today with checks from the YSGA's First Northern Bank account. Tim explained his conversations with Tom Ramos from RD 537 about their inquiry regarding the acreage used to calculate their dues fee of \$2,600. Tim will research this issue and report back to the EC for future discussions. The original agreement and budget was approved for the first 2-years and then the dues calculations would be re-visited.
  - c) Form 700 filing for 2017 & Final Conflict of Interest Code: Donna informed that the Federal Political Practices Commission (FPPC) has approved the YSGA's Conflict of Interest (COI) Code. Form 700s will need to be collected for 2017 (July – December). The F700 previously filed was for Assuming Office. The deadline for Board members to file with the YSGA is April 2, 2018. She will prepare an email with all the information needed to file including a copy of the final COI Code. Babs suggested that Donna check with City Council staff. In many instances staff will send out Form 700s for their Council once completed by them, since they receive multiple requests.
  - d) Payments to approve: All payments were approved.
5. **UPDATE ON YSGA ACTIVITIES:** Tim informed that the major activity since the last Board meeting was the submission of the Sustainable Groundwater Planning Grant Program Proposal to DWR. Funding award announcement is scheduled for early February 2018. Two YSGA Working Group meetings are planned before the March Board meeting. Those meetings will be February 7<sup>th</sup> from 1:30 – 3:30 pm at the YCFCWCD and tentatively March 7<sup>th</sup>.
  - a) GSP Development Update: Tim handed out the Work Plan Table of Contents attachment sent with the Grant proposal that outlines the GSP process and development. He reviewed each section and what it entails. Tim explained SACOG's Yolo County groundwater recharge effort that is somewhat parallel to our planning efforts. Tim has been in contact with SACOG and they will present information about their effort at the February YSGA Working Group meeting.

- b) Discuss agenda for March 19, 2018 Board meeting: The EC discussed agenda items for the March meeting. There will be a few sections: Administrative and Consent items, GSP Work Plan and a presentation by DWR on GSP Regulations. A resolution for notification to start the GSP public process will need to be adopted. As part of the Work Plan, Tim would like to talk about the groundwater monitoring program in more detail if time allows. The goal is to leave everyone with a sense of the GSP vision and a timeline. A candidate to fill the Environmental representative Board seat will be recommended by the Subcommittee for Board approval.

6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional presented.

7. **NEXT EC MEETING DATE:** March 7, 2018, 12:30 to 1 pm

8. **ADJOURN:** Meeting adjourned at 1:20 pm

Respectfully submitted,

Donna L. Gentile  
Board Secretary & Administrative Coordinator

**Yolo Subbasin Groundwater Agency**  
**Balance Sheet**  
 As of February 28, 2018

	<u>Feb 28, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 - 1st Northern-Checking	2,087.35
1010 - 1st Northern-Savings	36,500.01
1020 - Yolo County Treasury	<u>257,674.00</u>
<b>Total Checking/Savings</b>	296,261.36
<b>Accounts Receivable</b>	
1100 - Accounts Receivable	<u>42,600.00</u>
<b>Total Accounts Receivable</b>	42,600.00
<b>Other Current Assets</b>	
1200 - Undeposited Funds	<u>26,600.00</u>
<b>Total Other Current Assets</b>	<u>26,600.00</u>
<b>Total Current Assets</b>	<u>365,461.36</u>
<b>TOTAL ASSETS</b>	<u><u>365,461.36</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	<u>598.50</u>
<b>Total Accounts Payable</b>	<u>598.50</u>
<b>Total Current Liabilities</b>	<u>598.50</u>
<b>Total Liabilities</b>	598.50
<b>Equity</b>	
<b>Net Income</b>	<u>364,862.86</u>
<b>Total Equity</b>	<u>364,862.86</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>365,461.36</u></u>

**Yolo Subbasin Groundwater Agency  
 FY2017-2018 Budget vs. Actual  
 July 2017 through June 2018**

	<u>Jul '17 - Jun 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	221,874.00	221,874.00	100.0%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4400 · Interest Income	0.01		
<b>Total Income</b>	<u>446,874.01</u>	<u>466,874.00</u>	<u>95.72%</u>
<b>Expense</b>			
5100 · Bank & Other Fees	149.27		
5300 · Insurance-General & Auto	1,969.00		
5500 · Membership Dues	234.38		
7000 · Admin. Services/Expenses (WRA)	70,000.00	120,000.00	58.33%
7100 · Project Mgmt-SGMA Implementation	0.00	110,000.00	0.0%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	9,658.50	20,000.00	48.29%
7500 · Groundwater Monitoring	0.00	80,000.00	0.0%
<b>Total Expense</b>	<u>82,011.15</u>	<u>350,000.00</u>	<u>23.43%</u>
<b>Net Income</b>	<u><u>364,862.86</u></u>	<u><u>116,874.00</u></u>	

**Yolo Subbasin Groundwater Agency  
Profit & Loss**

July 2017 through February 2018

	<u>Jul - Sep 17</u>	<u>Oct - Dec 17</u>	<u>Jan - Feb 18</u>	<u>TOTAL</u>
<b>Income</b>				
4000 · Member Contributions-Municipal	0.00	160,000.00	0.00	160,000.00
4100 · Member Contributions-Rural	0.00	221,874.00	0.00	221,874.00
4200 · Member Contributions-Affiliates	0.00	65,000.00	0.00	65,000.00
4400 · Interest Income	0.00	0.01	0.00	0.01
<b>Total Income</b>	<u>0.00</u>	<u>446,874.01</u>	<u>0.00</u>	<u>446,874.01</u>
<b>Expense</b>				
5100 · Bank & Other Fees	0.00	149.27	0.00	149.27
5300 · Insurance-General & Auto	0.00	1,969.00	0.00	1,969.00
5500 · Membership Dues	46.88	187.50	0.00	234.38
7000 · Admin. Services/Expenses (WRA)	0.00	0.00	70,000.00	70,000.00
7300 · Legal Services	0.00	9,060.00	598.50	9,658.50
<b>Total Expense</b>	<u>46.88</u>	<u>11,365.77</u>	<u>70,598.50</u>	<u>82,011.15</u>
<b>Net Income</b>	<u><u>-46.88</u></u>	<u><u>435,508.24</u></u>	<u><u>-70,598.50</u></u>	<u><u>364,862.86</u></u>

**Yolo Subbasin Groundwater Agency**  
**Transaction List by Date**  
July 2017 through February 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Bill	09/21/2017	WRA - AJE-285	Water Resources Association of Yolo Count		2000 · Accounts Payable		5500 · Membership Dues	-46.88
Bill	10/16/2017	WRA - AJE-284	Water Resources Association of Yolo Count		2000 · Accounts Payable		5300 · Insurance-General & Auto	-1,969.00
Deposit	11/08/2017			Deposit	1000 · 1st Northern-Checking	√	2100 · WRA Account Payable	50.00
Deposit	11/08/2017			Deposit	1010 · 1st Northern-Savings	√	2100 · WRA Account Payable	500.00
Invoice	11/17/2017	2017-01	YCFC&WCD		1100 · Accounts Receivable		4100 · Member Contributions-Rural	110,000.00
Invoice	11/17/2017	2017-02	County of Yolo		1100 · Accounts Receivable		4100 · Member Contributions-Rural	40,000.00
Invoice	11/17/2017	2017-03	City of Davis		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	11/17/2017	2017-04	City of Woodland		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	11/17/2017	2017-05	City of Winters		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	20,000.00
Invoice	11/17/2017	2017-06	Yocha Dehe Wintun Nation		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	10,000.00
Invoice	11/17/2017	2017-07	University of California Davis		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	40,000.00
Invoice	11/17/2017	2017-08	Esparto Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	11/17/2017	2017-09	Madison Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	11/17/2017	2017-10	Dunnigan Water District		1100 · Accounts Receivable		4100 · Member Contributions-Rural	5,350.00
Invoice	11/17/2017	2017-11	Reclamation District 108		1100 · Accounts Receivable		4100 · Member Contributions-Rural	21,600.00
Invoice	11/17/2017	2017-12	Reclamation District 2035		1100 · Accounts Receivable		4100 · Member Contributions-Rural	19,000.00
Invoice	11/17/2017	2017-13	Colusa Drain Mutual Water Comany		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	11/17/2017	2017-14	California American Water Company		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	5,000.00
Invoice	11/17/2017	2017-15	Yolo County Farm Bureau		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Invoice	11/17/2017	2017-16	Reclamation District 537		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,600.00
Invoice	11/17/2017	2017-17	Reclamation District 730		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,249.00
Invoice	11/17/2017	2017-18	Reclamation District 765		1100 · Accounts Receivable		4100 · Member Contributions-Rural	700.00
Invoice	11/17/2017	2017-19	Reclamation District 787		1100 · Accounts Receivable		4100 · Member Contributions-Rural	14,700.00
Invoice	11/17/2017	2017-20	Reclamation District 827		1100 · Accounts Receivable		4100 · Member Contributions-Rural	613.00
Invoice	11/17/2017	2017-21	Reclamation District 1600		1100 · Accounts Receivable		4100 · Member Contributions-Rural	3,462.00
Invoice	11/17/2017	2017-22	City of West Sacramento		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	11/17/2017	2017-23	Reclamation District 785		1100 · Accounts Receivable		4100 · Member Contributions-Rural	1,600.00
Payment	12/04/2017	9507426	County of Yolo		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	12/04/2017	272770	City of West Sacramento		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	12/04/2017	1338	Dunnigan Water District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,350.00
Payment	12/04/2017	1500038690	California American Water Company		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	12/05/2017	447784	Reclamation District 787		1200 · Undeposited Funds	√	1100 · Accounts Receivable	14,700.00
Payment	12/07/2017	48998	City of Winters		1200 · Undeposited Funds	√	1100 · Accounts Receivable	20,000.00
Bill	12/08/2017	518354	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-1,930.50
Payment	12/11/2017	54845	YCFC&WCD		1200 · Undeposited Funds	√	1100 · Accounts Receivable	110,000.00
Payment	12/12/2017	9507851	Reclamation District 730		1200 · Undeposited Funds	√	1100 · Accounts Receivable	2,249.00
Payment	12/12/2017	9507851	Reclamation District 1600		1200 · Undeposited Funds	√	1100 · Accounts Receivable	3,462.00
Bill	12/14/2017		ACWA		2000 · Accounts Payable		5500 · Membership Dues	-187.50
Bill	12/14/2017	WRA - AJE-286	Water Resources Association of Yolo Count		2000 · Accounts Payable		-SPLIT-	-7,129.50

**Yolo Subbasin Groundwater Agency  
Transaction List by Date  
July 2017 through February 2018**

Bill	12/16/2017	C8GD5D	Safeguard		2000 · Accounts Payable		5100 · Bank & Other Fees	-149.27
Deposit	12/19/2017			Deposit	1020 · Yolo County Treasury		-SPLIT-	240,761.00
Payment	12/22/2017	429615	City of Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Deposit	12/29/2017			Interest	1010 · 1st Northern-Savings	√	4400 · Interest Income	0.01
Payment	01/02/2018	9509104	Madison Community Service District		1200 · Undeposited Funds	√	1100 · Accounts Receivable	5,000.00
Payment	01/16/2018	10817162	University of California Davis		1200 · Undeposited Funds	√	1100 · Accounts Receivable	40,000.00
Payment	01/16/2018	3673	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Payment	01/16/2018	1282	Reclamation District 785		1200 · Undeposited Funds	√	1100 · Accounts Receivable	1,600.00
Transfer	01/18/2018	EFT		Funds Transfer	1020 · Yolo County Treasury		1000 · 1st Northern-Checking	-120,000.00
Bill	01/18/2018	2018-01	Water Resources Association of Yolo Count		2000 · Accounts Payable		7000 · Admin. Services/Expenses (WRA)	-70,000.00
Payment	01/19/2018	6269	Yolo County Farm Bureau		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Bill Pmt -Check	01/22/2018	100	Water Resources Association of Yolo Count		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-70,000.00
Payment	01/22/2018	925	Reclamation District 765		1200 · Undeposited Funds	√	1100 · Accounts Receivable	700.00
Payment	01/22/2018	124315	Yocha Dehe Wintun Nation		1200 · Undeposited Funds	√	1100 · Accounts Receivable	10,000.00
Payment	01/22/2018	2101	Reclamation District 827		1200 · Undeposited Funds	√	1100 · Accounts Receivable	613.00
Bill Pmt -Check	01/24/2018	101	ACWA		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-187.50
Bill Pmt -Check	01/24/2018	102	Downey Brand		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-1,930.50
Bill Pmt -Check	01/24/2018	103	Safeguard		1000 · 1st Northern-Checking		2000 · Accounts Payable	-149.27
Bill Pmt -Check	01/24/2018	104	Water Resources Association of Yolo Count		1000 · 1st Northern-Checking	√	2000 · Accounts Payable	-9,145.38
Check	01/24/2018	105	Water Resources Association of Yolo Count		1000 · 1st Northern-Checking	√	2100 · WRA Account Payable	-550.00
Payment	01/26/2018	17258	Esparto Community Service District		1200 · Undeposited Funds		1100 · Accounts Receivable	5,000.00
Payment	01/26/2018	28415	Reclamation District 108		1200 · Undeposited Funds		1100 · Accounts Receivable	21,600.00
Deposit	01/26/2018			Deposit	1020 · Yolo County Treasury		-SPLIT-	117,913.00
Payment	02/12/2018	IB206	Reclamation District 2035		1200 · Undeposited Funds	√	1100 · Accounts Receivable	19,000.00
Deposit	02/12/2018			Deposit	1020 · Yolo County Treasury		1200 · Undeposited Funds	19,000.00
Transfer	02/16/2018			Funds Transfer	1000 · 1st Northern-Checking		1010 · 1st Northern-Savings	-36,000.00
Bill	02/16/2018	521233	Downey Brand		2000 · Accounts Payable		7300 · Legal Services	-598.50