

**MINUTES of Executive Committee (EC) Meeting**  
**Yolo Subbasin Groundwater Agency (YSGA)**  
**March 7, 2018, 12:15 – 1:00 pm**

**Present:** Beverly “Babs” Sandeen, Tim O’Halloran, Elisa Sabatini, Kristin Sicke, Lynnel Pollock, Donna Gentile

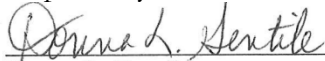
**Absent:** Roger Cornwell, Kurt Balasek

1. **CALL TO ORDER** at 12:30 pm by Beverly Sandeen.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Agenda approved unanimously as presented.
3. **PUBLIC FORUM** – No one from the public was in attendance.
4. **ADMINISTRATIVE ITEMS:**
  - a) Approve January 25, 2018 meeting minutes – The minutes were approved.
  - b) Financial Statements: FY2017-18: January-February 2018 - Donna reviewed the January-February statements that will be presented to Board at the March 19<sup>th</sup> meeting. She also distributed a current balance sheet through March 7<sup>th</sup> to show additional dues payments received, deposited and what is still outstanding. The EC reviewed the YSGA budget and briefly discussed next year’s budget. The Board should consider adopting a funding reserve policy in June. Donna will begin drafting a policy for EC review.
  - c) Payments to approve: All payments were approved.
5. **UPDATE ON YSGA ACTIVITIES:**
  - a) GSP Development Update: Tim informed that he recently met with SEI to continue navigating through the GSP development process. SEI has almost completed all the water balances and is beginning work on the measurable objectives and sustainability criteria. Tim informed that he will be using part of the Consultant Services budget (\$20,000) to consult with David Gutierrez as an advisor for our process. David was the manager of DWR’s SGMA program and is currently with GEI. Tim explained doing the technical work is a precursor to formulating the proposed five management areas in the Yolo subbasin.
  - b) Report from the Environmental Representative Selection Subcommittee: Tim reminded who the members were of this Subcommittee, which was co-chaired by Greg Meyer (now retired) and Elisa. The Subcommittee developed a preferred qualities job description for an environmental representative. The Subcommittee reviewed and discussed possible candidates and identified Ann Brice as an appropriate candidate. The Subcommittee is making this recommendation to the EC. The EC will recommend that the YSGA Board approve the Subcommittee’s recommendation on March 19<sup>th</sup>. As co-chair, Elisa will give the Subcommittee report at the Board meeting. The EC inquired what the recommendation were for the Environmental YSGA dues contribution. A dues fee is not really feasible, because it’s an individual representing multiple environmental agencies. Tim has discussed this topic with the Yolo County Farm Bureau. It is going to be proposed that this seat not have a membership fee at this time.
  - c) Discuss and finalize agenda for March 19, 2018 Board meeting: Tim informed that the March 19<sup>th</sup> agenda topics will be primarily administrative (including the Environmental Representative selection) and an update on the GSP development process (including the \$1 million GSP grant received from DWR). Tim will finalize the 3/19 agenda. Babs reviewed the four

future agenda items listed for the YSGA Board. Tim offered to talk with Kevin O'Brien about Brown Act training, but Elisa reminded that Yolo County counsel offers these trainings regularly (monthly or quarterly?). The best option would be to inform the YSGA Board about the County's training dates (free?) and suggest this venue if they have not completed their Brown Act training. Elisa will check on the training dates and potential costs and report back to Donna. It would be preferred to send out this information to the Board by email prior to the 3/19 meeting. Babs also added "Board policy on reserve funding" to the list.

6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional presented.
7. **NEXT EC MEETING DATE:** April 26, 2018, 11:30 am to 12:30 pm
8. **ADJOURN:** Meeting adjourned at 1:00 pm

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator