

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
May 13, 2024, 12:00 p.m. – 1:00 p.m.  
Hosted at YCFC&WCD Headquarters  
34274 State Highway 16, Woodland

**Present EC Members:** Lee Smith, Dave Schaad, Mary Vixie Sandy, Carol Scianna, Kristin Sicke

**Present Staff:** Nathan Fisher, Sarah Leicht, Erik Cadaret, Dotty Pritchard, Elisa Sabatini

1. **Call to Order:** Meeting was called to order by Lee Smith at 12:06 p.m.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** Kristin introduced Erik Cadaret as the new YCFCWCD Assistant General Manager.
4. **Administrative Items (Sicke):**
  - a) April 4, 2024 meeting minutes were approved. David Schaad moved to approve administrative item a) which was seconded by Mary Sandy and approved.
  - b) Reviewed financials: FY 2023-2024: 3/31 – 5/9/24: Financials were provided with the agenda packet. Kristin is working with Cameron to properly account for the SGMA Implementation Grant funding. Lee Smith requested a profit and loss summary by line item.
  - c) Approval of SGMA Implementation Grant Accounting Revisions: Approve the adjustment of accounting structure as described in the memo provided with the agenda. David Schaad moved to approve administrative item c) which was seconded by Carol Scianna and approved.
  - d) Payments to approve: Payments were provided with the agenda packet. Mary Sandy moved to approve administrative item d) which was seconded by David Schaad and approved.
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update: Central Valley Project contractors have a 100% allocation and State Water Project contractors have a 40% allocation. City of Winters has 3 years to comply with the new Hexavalent Chromium regulation recently adopted by the state.
  - b) SGMA Implementation Grant Update: Staff are working to establish a financial structure for grant administration. Water and Land Solutions is working on environmental documentation for the China Slough Rehabilitation Project. Winters is working on beginning the feasibility studies funded by the grant. YSGA staff are working on modeling updates, land subsidence surveys, and the Hungry Hollow area project.
  - c) WaterSMART Applied Science Grant: Nathan provided an overview of the WaterSMART grant award. Lee asked about how the funds will be accounted for, especially as they cross over with SGMA Implementation funding. YSGA staff will work to provide separation in the budget between normal operating costs and grant expenses.
6. **Review of Draft Agenda Items for May 20, 2024 Board of Directors Meeting**
  - a) Consent Items
    - i) Meeting Minutes
    - ii) Financials
    - iii) Approve Payment of Bills

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- iv) YCFC&WCD and YSGA Bi-Annual Contract Renewal
- b) NCWA Update on GW Legislation
- c) Executive Officer Report – Annual Report Highlight
- d) Consider Adoption of FY2024-25 Budget
- e) Project Information Forms
- ~~f) Responses to RFQ for GSP Update~~

The Committee discussed the SOQ's received and the staffing needs of the YSGA moving forward. YSGA staff will review the SOQ's and return to the Executive Committee with a recommendation. The item will be discussed at the Board level in July. The Committee also discussed whether in-house accounting provided by YCFCWCD would be appropriate. Consensus favored a third party to review the books on a monthly or quarterly basis. Kristin provided a draft of the FY2024-25 budget for review and discussion. The committee noted that the budget should be revised to more clearly separate normal operating expenses from grant activities. David Schaad suggested providing an update about the fee study and funding mechanism; Kristin will provide an update with her Executive Officer report. The Finance Committee needs to be convened before a more substantial update can be provided. NCWA will also provide an update on AB 2079.

**7. Other Updates & Future Executive Committee Agenda Items:** Update about fee study, finance committee and straw man proposals.

**8. Next Executive Committee Meeting Date:** June 26, 2024.

**9. Adjourned** at 1:12 pm.

Respectfully submitted,



Kristin Sicke  
Executive Officer