

**MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
January 25, 2018, 12:30 – 1:00 pm**

Present: Beverly Sandeen, Tim O'Halloran, Elisa Sabatini, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Donna Gentile, Roger Cornwell (attended via phone)

1. **CALL TO ORDER** at 12:40 pm by Beverly Sandeen.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Agenda approved unanimously as presented.
3. **PUBLIC FORUM** – No one from the public was in attendance.
4. **ADMINISTRATIVE ITEMS:**
 - a) Approve October 30 and December 14, 2017 meeting minutes – The minutes were approved.
 - b) Financial Statements: FY2017-18: July – December 2017 - Donna distributed a current FY2017-18 financial statement through January 25th. The majority of member agencies have paid their dues. Payment from 5 agencies is still pending, but all have been contacted by Donna. She will be making ~\$117,000 dues deposit tomorrow into our Yolo County treasury account, which is reflected in the January 25th statements. There will be a few bills to pay today with checks from the YSGA's First Northern Bank account. Tim explained his conversations with Tom Ramos from RD 537 about their inquiry regarding the acreage used to calculate their dues fee of \$2,600. Tim will research this issue and report back to the EC for future discussions. The original agreement and budget was approved for the first 2-years and then the dues calculations would be re-visited.
 - c) Form 700 filing for 2017 & Final Conflict of Interest Code: Donna informed that the Federal Political Practices Commission (FPPC) has approved the YSGA's Conflict of Interest (COI) Code. Form 700s will need to be collected for 2017 (July – December). The F700 previously filed was for Assuming Office. The deadline for Board members to file with the YSGA is April 2, 2018. She will prepare an email with all the information needed to file including a copy of the final COI Code. Babs suggested that Donna check with City Council staff. In many instances staff will send out Form 700s for their Council once completed by them, since they receive multiple requests.
 - d) Payments to approve: All payments were approved.
5. **UPDATE ON YSGA ACTIVITIES:** Tim informed that the major activity since the last Board meeting was the submission of the Sustainable Groundwater Planning Grant Program Proposal to DWR. Funding award announcement is scheduled for early February 2018. Two YSGA Working Group meetings are planned before the March Board meeting. Those meetings will be February 7th from 1:30 – 3:30 pm at the YCFCWCD and tentatively March 7th.
 - a) GSP Development Update: Tim handed out the Work Plan Table of Contents attachment sent with the Grant proposal that outlines the GSP process and development. He reviewed each section and what it entails. Tim explained SACOG's Yolo County groundwater recharge effort that is somewhat parallel to our planning efforts. Tim has been in contact with SACOG and they will present information about their effort at the February YSGA Working Group meeting.

- b) Discuss agenda for March 19, 2018 Board meeting: The EC discussed agenda items for the March meeting. There will be a few sections: Administrative and Consent items, GSP Work Plan and a presentation by DWR on GSP Regulations. A resolution for notification to start the GSP public process will need to be adopted. As part of the Work Plan, Tim would like to talk about the groundwater monitoring program in more detail if time allows. The goal is to leave everyone with a sense of the GSP vision and a timeline. A candidate to fill the Environmental representative Board seat will be recommended by the Subcommittee for Board approval.

6. OTHER UPDATES & FUTURE EC AGENDA ITEMS: Nothing additional presented.

7. NEXT EC MEETING DATE: March 7, 2018, 12:30 to 1 pm

8. ADJOURN: Meeting adjourned at 1:20 pm

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator